

## Constitution Committee Agenda

12 September 2017 9 a.m.

122 Rogers Hall

1. Approval of April and May 2017 minutes (see attached)
2. Committee on Committees Recommended Revisions to the Constitution & Bylaws (see attached)
3. Sue Alvers: Professional Schools and the Senate IT Committee
4. Minor Constitution and Bylaws Revisions throughout the year
5. Adjournment

Resources for the Meeting – Please bring these documents to the meeting

UF Constitution, updated May 2017

[Senate Bylaws, updated](#), December 2014

**Constitution Committee Minutes (DRAFT)**  
**April 7, 2017 - 12:00 (noon)**  
**Rogers Hall Room 201**

Present: Heather Ray, Richard Scholtz, Rachel Purcell, Maureen Long, Angel Kwolek-Folland, Ana Spiguel, Christine Fruin and Sue Alvers

Heather Ray, Chair, called the meeting to order at 12 p.m. (noon) and the February minutes were approved.

Steering Committee asked that the Florida Museum have representation on the Faculty IT Committee. They asked to change "seventeen" to "eighteen" in the wording. The Constitution Committee approved this change and Richard Scholtz will present as an information item at the April Faculty Senate meeting.

Angel Kwolek-Folland mentioned that the committee should update Bylaw Section 21 to add "Professor of Practice"

Sue Alvers asked that the Committee provide guidance on "the Ins" rank when it pertains to Senate Committees. Some are considered faculty and some are not when it concerns the Senate. Dr. Kwolek-Folland suggested that she can meet with Sue and Janet Malphurs about clarifying the issue.

Ana Spiguel mentioned that there might be a couple regulations that need "light" approval before going before the BOT in June. If so, then the committee will meet again May 5<sup>th</sup>.

Richard Scholtz was elected chair for 2017-2018.

The meeting adjourned at 12:37 p.m.

## COC Recommendation Revision Action Items

### Steering To Constitution Committee – then Senate Approval:

- *UF Constitution Article V(3)(A)(1) Academic Policy Council:*
  - This council's area encompasses education-general policy, including the creation, modification, or deletion of academic programs and units; curriculum; academic standing; relationship of academic units to each other; general policies concerning student instruction; and academic merits of candidates for administrative positions of academic significance.
- *UF Constitution Article V(2)(B) Committee on Committees:*
  - The Committee on Committees shall be composed of six members elected by the Faculty Senate from the faculty at large. The members serve staggered three-year terms. The chair is elected by the Committee. ~~On an annual basis, the~~ Committee shall conduct a review of all Senate committees, which will consider the selection process for members, the purpose of the committees, and attendance at committee meetings. The Committee shall have the responsibility of recommending to the Senate the addition, reclassification, or dissolution of any Senate Committee, transformation of existing Presidential Committees into Joint Committees, or vice versa, and assignments of committees to Senate Policy Councils as Contributing or Related Committees. The Committee on Committees is also responsible for recommending any special qualifications for members of Senate Councils and Senate Committees to the Faculty Senate. Such special qualifications shall be as set forth in this Constitution and in the Senate Bylaw. The Committee shall report to the Senate at least twice a year.
- *Honorary Degrees, Distinguished Alumnus Awards and Memorials Committee:*
  - The CoC has requested to rename to "Honorary Degrees and Distinguished Awards Committee".
    - Rational: With few if any exceptions, the Honorary Degrees, Distinguished Alumnus Awards and Memorials committee has not been involved in reviewing proposals for memorials or naming. The Honorary Degrees, Distinguished Alumnus Awards and Memorials Committee discussed this, including the liaisons from the UF Foundation and the Alumni Association, and agreed unanimously that it should not review memorials and namings. Furthermore, this Committee solicits and reviews distinguished awards that do not require the nominee to be an alumnus, so the Honorary Degrees, Distinguished Alumnus Awards and Memorials Committee wants to remove that term.
- *Bylaw 20(A)(2)(b)1 Academic Assessment Committee:*
  - Academic Assessment Committee. The President shall appoint four members to this committee, and the Senate shall elect four members from the faculty at large. Preference should be given to members with previous experience in curriculum development and evaluation and/or program accreditation. The student government shall select one non-voting student member. The President or the President's designee appoints the chair. A co-chair will be elected from and by the four Senate-elected members. The Academic Assessment committee ~~shall~~ reviews Academic Learning Compacts (ALCs) for all undergraduate, graduate, professional and certificate academic programs, and all Student Learning Outcomes (SLOs) and program goals for

~~developed by each academic program at the University, unit in order to assess their feasibility and consistency with University wide evaluation. The committee reviews and recommends the Institutional Assessment Plans for General Education and Quality Enhancement Plan. The committee reviews the scope and validity of assessment measures and makes recommendations to faculty when measures appear to be misaligned with the outcomes or goals they are intended to measure. The committee provides guidance to faculty on all matters related to the assessment of SLOs and program goals. will provide recommendations to the Provost on methods of assessing SLOs for each unit (including General Education). These recommendations may include unit self assessment criteria already established. The committee will develop methods for assessing progress in implementing curricular recommendations. These methods should include input from student surveys. The committee will also develop long term assessment plans for the undergraduate program at an institutional level.~~ The committee will provide an annual report of its work, findings, and recommendations to the Senate and the President.